



## SSHRC Terms and Conditions for Applying for SSHRC Support (Horizon 2020 Funding Opportunity)

*Note: Applicants must include complete signed copy of this document to SSHRC by the competition deadline.*

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### Consent to Disclosure of Personal Information

I understand that maintaining public trust in the integrity of researchers is fundamental to building a knowledge-based society. By submitting any application, by linking my CV to an application led by another researcher or institution, or by accepting funding from the Canadian Institutes of Health Research (CIHR), the Natural Sciences and Engineering Research Council of Canada (NSERC) and/or the Social Sciences and Humanities Research Council of Canada (SSHRC), I affirm that I have read and I agree to respect all the policies of these agencies that are relevant to my research, including the Tri-Agency Framework: Responsible Conduct of Research (<http://www.rcr.ethics.gc.ca/eng/policy-politique/framework-cadre/>). In cases of a serious breach of agency policy, the agency may publicly disclose my name, the nature of the breach, the institution where I was employed at the time of the breach and the institution where I am currently employed. I accept this as a condition of applying for, or receiving, agency funding and I consent to such disclosure.

I Agree

I Disagree

Note that if you do not agree to the disclosure of your personal information, you cannot participate in this application.

For further information, see the Questions and Answers on the Consent to Disclosure of Personal Information on NSERC's Web site at address [http://www.nserc-crsng.gc.ca/NSERC-CRSNG/governance-gouvernance/consentFAQ-consentementFAQ\\_eng.asp](http://www.nserc-crsng.gc.ca/NSERC-CRSNG/governance-gouvernance/consentFAQ-consentementFAQ_eng.asp)

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Does your proposal involve human beings as research subjects? YES NO

If Yes, consult the [Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans](#) and submit your proposal to your organization's Research Ethics Board.

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### List of participants:

The principal investigator must submit a list of all participants who will contribute to the intellectual direction of the proposed research that will be SSHRC-funded. He/she must clearly indicate the role of each participant (co-applicant, collaborator), their affiliation and their contact details. Do not include assistants, students or consultants.

**Note:** Co-applicants and collaborators should **only** be included in this section if they have consented to participate on the team and to be listed on the application.

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By submitting this application, principal investigator confirms that he/she:

- has read and understands the eligibility requirements of the funding opportunity;
- has provided complete and accurate information in the funding application and related documents, and has represented himself/herself and his/her research and accomplishments in a manner consistent with the norms of the relevant field;
- has ensured that any team members listed in the application have agreed to be included therein;
- is not currently ineligible to apply for or receive funding from the Natural Sciences and Engineering Research Council, SSHRC, or the Canadian Institutes of Health Research or any other research or research funding organization by reason of a breach of an ethical, integrity or financial policy or requirement, and that if at any time the he/she becomes ineligible, he/she will advise his/her institution's research grants office and SSHRC immediately in writing;
- will inform SSHRC and his/her institution's research grants office immediately of any change in the nature of the research that may have an impact on certification or approvals;
- will inform SSHRC and his/her institution's research grants office immediately in writing in the event of any change in eligibility status, and hereby authorizes the institution with which he/she is employed or affiliated to provide SSHRC with his/her personal information for the purpose of verifying eligibility to receive funds from SSHRC;
- agrees that, if awarded funding, the applicant will use this funding only for the purpose for which it was awarded and will comply with all relevant SSHRC requirements as set out in SSHRC's respective policies, procedures and manuals;
- has read, understands and agrees to comply with the policies of SSHRC, including the [Tri-Agency Framework: Responsible Conduct of Research](#), both in the submission of the application and in carrying out the research funded by SSHRC;
- is aware that, should he/she be found to have made a serious breach of agency policy, SSHRC, in accordance with the [Tri-Agency Framework: Responsible Conduct of Research](#), may publicly disclose any information relevant to the breach that is in the public interest, including his/her name, the nature of the breach, the institution with which he/she was employed at the time of the breach, the institution where he/she is currently employed (if any), and the recourse imposed against him/her, and accepts this as a condition of applying for or receiving agency funding and consents to such a disclosure;
- in instances where he/she is or has been at any time during the past 12 months a federal public servant, has complied with and will continue to respect the [Values and Ethics Code for the Public Sector](#);
- understands that, for postsecondary institution applicants, research offices will, by way of SSHRC's secure site, be informed of the competition results pertaining to their applicants;
- agrees to SSHRC's use of the proposal summary for publicity purposes if a grant is awarded; and
- agrees to SSHRC's use of the proposal summary for expert reviewer recruitment purposes, where appropriate.

When co-applicants and collaborators are listed on an application, it certifies that they

- agree to the above; and



- agree that the principal investigator based in Canada will administer the grant on behalf of the team.

By identifying a research or financial administrator, the institution approves the following:

the principal investigator:

- is affiliated with the institution; and
- has the necessary time and facilities to carry out the project; and

the institution:

- is willing to administer any grant received according to SSHRC policies;
- agrees to take the necessary steps to ensure that machine-readable files or computer databases are preserved and accessible under conditions agreed to by the institution and the researcher;
- will release funds to the successful candidate once all necessary certification requirements and conditions have been met;
- will notify SSHRC of any change in the grant holder's status during the tenure of the grant; and
- has verified that the budgetary estimates are in accordance with its rates and policies.

By submitting this application to SSHRC you are also confirming that, during tenure of the grant/award, you will comply with the terms and conditions of the grant/award.

I Agree

I Disagree

Name of Principal Investigator: \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name of Research or Financial Administrator: \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Note: Applicants are required to ensure that:**

- the research grant office signs the *Terms and Conditions for Applying*;



- they generate a list of SSHRC-funded participants;
- they complete the SSHRC budget form and one-page justification (in Canadian dollars); and
- they forward these documents, by email, to the SSHRC program officer, Jacques Critchley ([jacques.critchley@shrc.gc.ca](mailto:jacques.critchley@shrc.gc.ca)) before the competition deadline.